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收件人: virginiapo@penc.com  
主题: Registration Acknowledgement

Student No.: 11192902  
Intended Programme: CPDNCBM

Dear Ms. PO Siu Chun,

## **Registration Acknowledgement (October 2013 presentation)**

We acknowledge receipt of your payment for registration on the following non-credit bearing module(s). The payment information is accurate as of the date of this acknowledgement and does not include any subsequent adjustment.

COURSE	TUITION FEE PAID	PAYMENT DATE
LAWB843CE4 中國民法：合同法	\$595	25-09-2013
LAWB845CE4 中國企業法：外商投資企業法	\$595	25-09-2013
MGTB831CE9 策略管理：管治與領導	\$595	25-09-2013

We are pleased to inform you that you have completed the registration procedures for the above course(s). Please note that fees paid are not refundable or transferable to another presentation or for another use.

### Using Email at OUHK

The OUHK has adopted email as the primary means of communication between students and the University. We will make use of the email address that you provided to us during your application for our future communications. To receive updated information, please check your email account regularly. If you change your email address in the future, please inform us as soon as possible.

### Online Learning Environment

Your study of e-learning course with the University will be mainly through the Online Learning Environment (OLE). Through the OLE, you can obtain the course materials, multimedia materials as well as communicate and exchange views with your classmates via electronic means. You will be provided with a user manual and account soon.

### Duration and Assessment

You are required to complete the module in around 20 study hours on or before 31 December 2013 at your own pace. Upon completion of studying module materials and online self-assessments, you will be granted an OUHK certificate.

Should you have any questions or need any assistance, please feel free to contact the eCentre at 27686960.

We wish you every success in your studies at the University.

Yours sincerely,  
OUHK Centre for eLearning

學生編號：11192902  
課程：CPDN CBM

布少珍同學：

**註冊證明書 (2013 年 10 月學期)**

本校已收到您的學費，正式註冊修讀以下不含學分專題科目。有關的繳費紀錄以本《註冊證明書》印發日期為止，在此日期之後所作的任何更改，未有包括在內。

註冊學科	已繳付之學費	付款日期
LAWB843CE4 中國民法：合同法	\$595	25-09-2013
LAWB845CE4 中國企業法：外商投資企業法	\$595	25-09-2013
MGTB831CE9 策略管理：管治與領導	\$595	25-09-2013

現特函通知您所選修的科目的註冊手續經已辦妥。所有已繳費用，恕不發還，亦不得撥作另一學期或其他方面使用。

**採用電子郵件**

香港公開大學已採用電子郵件作為本校與學生的主要溝通工具，我們往後會用您已在報名時提供給我們的電郵與您通訊。您必須常查閱電郵賬戶內的郵件，以便取得本校發出的最新資訊。如果您的電郵地址有更改，請盡快通知我們。

**網上學習系統**

您將主要通過網上學習系統修讀此網上課程。通過網上學習系統，您可以電子方式取得教學資料及多媒體教材，以及與同學交流。您會於稍後時間接獲網上學習系統用戶賬戶號碼和用戶手冊的通知。

**修讀時間及成績評核**

每個專題科目的學時約為 20 小時。請您於 2013 年 12 月 31 日或以前，以您認為合適的速度完成所修讀的專題科目。在您完成學習、閱讀指定課件及網上測驗後，可獲香港公開大學頒發修讀證書。

若有其他問題或需要協助，請隨時與網上教學中心聯絡 27686960。

謹祝  
學業進步

香港公開大學  
網上教學中心

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