



Business Soft Skills

Today's executives in Hong Kong face unprecedented challenges from all fronts. Not only do they need the usual professional knowledge and skills, they must also be armed with a wide range of business soft skills. These skills can be the difference between success and failure in today's highly competitive business arena.

In response to high demand, the School has introduced Soft Skills Series for Business Executives, which provides executives with highly sought after soft skills such as executive grooming, socialising savvy, effective communication, business and dining etiquette, and sound food and wine knowledge. Soft Skills Series for Business Executives addresses students' need to build self-confidence and professional image, refine and develop their tastes, and bolster their public speaking skills, as well as improving leadership and necessary communication skills. In addition, there are courses combining theory and practice in theatrical arts, body language, voice control, role play, and so forth, to fine-tune their business soft skills. These courses engage body and mind to expand students' understanding of these skills and make learning enjoyable. Whether an active learner or an executive, one will definitely feel ahead of the game after these unconventional courses.

Introduction to Wine Appreciation



Wine drinking is becoming more common a hobby, a social activity, and more importantly a business culture. Basic knowledge about wine, wine appreciation and wine cultur ...

Start Date 11.07.2013

Duration 1 meeting(s)

Business & Management

- Business Soft Skills(14)
- Corporate Governance and Administrative Management(22)
- General Management(56)
- Logistics, Supply Chain Management and e-Commerce(10)

Intermediate Wines and Spirits



Demand for high quality hospitality calibers has been escalating. The ever-increasing expectation for quality services and the more sophisticated customers also ...

Start Date 12.07.2013

Duration 10 meeting(s)

3 hours per meeting

Time: 19:00 - 22:00 (weekdays) / 15:30 - 18:30 (weekends)

Professional Sommelier Studies (Court of Master Sommelier's Certified Sommelier Accreditation)



The level of interest towards wine attests to the growth of the local wine industry since the HKSAR Government scrapped wine duties in 2008. Since then, wine ...

Start Date 13.07.2013

Duration 3 months

Advanced Wines and Spirits



Demand for high quality hospitality calibers has been escalating. The ever-increasing expectation for quality services and the more sophisticated customers also ...

Start Date 16.07.2013

Duration 14 meeting(s)

3 hours per meeting

Time: 19:00 - 22:00 (weekdays) / 15:30 - 18:30 (weekends)

商業資訊科技證書



本證書是為期一年之兼讀制課程, 特別針對中五、毅進計劃及「I.T.種子」畢業生, 以兼讀制形式持續進修。課程內容包括基本電腦程式編寫, 網頁製作, 區域網絡及商業資訊系統等用以支援商業業務運作, 除此之外, 課程還包括企業及管理基礎單元, 為畢業生就業或持續進修開拓更多出路。

Start Date 01.08.2013

Duration 1 year

Executive Charisma, Presentation and Communication Capability through the Study of Acting



This course is part of the Executive Soft Skills (Theatre-based Training) Series. The course capitalizes theatre-based activities for the training and development of ...

Start Date 23.08.2013

Duration 10 meeting(s)

Advanced Diploma in Business Information Technology



This programme equips students with core theoretical and technical IT knowledge as well as skills to develop business applications and carry out IT supporting tasks for organisation. Students can either develop banking services' knowledge and programming skills for working in banking industry or enhance the knowledge and skills in becoming a computer networking professional or computer programmer.

Start Date 03.09.2013

Duration 20 months to 5 years

* Holders of Certificate in Business Information Technology offered via HKU SPACE may complete this Advanced Diploma Programme in around 18 months.

Introduction to Public Speaking



This course will teach you how to overcome your fear of public speaking and become a successful presenter for all occasions. The course follows a well-established, ...

Start Date 14.09.2013