



CUSCS

香港中文大學專業進修學院
School of Continuing and Professional Studies
The Chinese University of Hong Kong

採購管理

Purchasing Management

122-610391-01

Purchasing management involves obtaining the 3 Rights (Right Quality, Right Quantity, Right Price) at desired time and through negotiation. Topics include: (1) Functions of Today's Purchasing Department; (2) Buyer's Role in Today's Purchasing Management; (3) 3 Rights (Right Quality, Quantity and Price); (4) Material Requirements Planning (MRP) and MRP II; (5) Supplier Relationship and Development; (6) Contract Management and Sub-contractor Business; (7) Supplier Selection; (8) Negotiation in the Purchasing Cycle. Participants may be required to do assignments and presentation.

Language:	Cantonese (supplemented with English)
Total Hours:	15 hours (10 sessions)
Commencement Date & Time:	August 1, 2012 Wednesday (7:30p.m.-9:00p.m.)
Tuition Fee:	HK\$ 950
Place:	Mei Foo Learning Centre [Delia Memorial School (Glee Path) - 1-3 Glee Path, Mei Foo, Kowloon]
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Application:	Please refer to CUSCS website: www.scs.cuhk.edu.hk